

St Brides Major CW Primary School



*Love Learning for Life
Caru Dysgu am Oes*

Adverse Weather Policy

Procedures for closing school in the event of snow

On occasion it may be necessary to close the school due to inclement weather, in particular snow and ice. Should there be significant snowfall or hazardous conditions the following procedures will be followed:

1. The Headteacher will liaise with the caretaker to assess conditions at school and surrounding area. The caretaker will also confirm the status of heating conditions at the school.
2. Members of staff will inform the Headteacher no later than 6.45a.m if they are unable to travel safely to school.
3. The Headteacher will contact the bus company to assess the status of the transport arrangements.
4. The Headteacher will contact the catering staff to check if they are able to travel safely to school
5. The Headteacher will check the short/long term weather forecast and road news.

The decision to close or open is the sole responsibility of the Headteacher.

The Headteacher will make a decision to open/close the school when everything has been considered as set out in the criteria listed in Welsh Government Circular 093/2010

If the Headteacher is in any doubt regarding the health and safety of the children the decision should be school closure.

- The decision will be made by 7.15a.m. unless there are extenuating circumstances (such as sudden worsening conditions or sudden problems with transport).
- The staff will be informed via the Deputy Headteacher and Senior Management Team and given instructions for the day.
- The local authority will be informed as below:

LA requirements:

Text the password 'LION' and the name of your school plus the status of your school to the council's contact centre on 60066 - as early as possible

Let us know the status of your school by stating:

- a. O- for open
- b. OS - for open for staff
- c. OE - for open for exams
- d. C -for closed

- A message will be sent to parents using parentmail and the school

website will be updated to include information about school transport, where possible.

- The Chair of Governors will be informed.
- Local media will be informed as appropriate.

Parents will be updated on a daily basis.

NB: Should the Headteacher decide to close the school during the school day all the procedures above apply, in relation to communication.

Monitoring and Review	
Author	Finance and Premises
Created on	September 2013
Last updated on	January 2021
Scheduled review date	January 2026
Signed HT	
Signed Chair	