

St Brides Major CW Primary School



*Love Learning for Life
Caru Dysgu am Oes*

Charging & Remission Policy

Policy Document

Charging and Remissions Policy

The following code of practice has been drawn up in accordance with the requirements of the Education Reform Act 1988 and covers the circumstances in which pupils will be charged for activities organised by the school.

1. Visits

No charge will be made for visits within school hours (see Appendix) but the school may ask for voluntary contributions to defray the cost of admission fees, transport, etc.

Children will not be prevented from taking part in a visit because of an inability to make a contribution.

If there are insufficient voluntary contributions it will be made clear that the visit may not take place.

When pupils take part in a residential visit deemed to be in school hours, charges will be made for travel and board and lodging costs. Charges will not exceed the actual costs.

Parents in receipt of family credit or income support can apply for board and lodging charges to be remitted. However, voluntary contributions may be made.

2. Materials used by pupils

The school will make no charge for materials, however a voluntary contribution may be sought.

3. Music

Peripatetic music lessons will be charged to the pupil to cover the cost of provision. Parental agreement will be sought in advance of charging for tuition.

4. Team Games

No charge will be made to pupils for travel expenses to away games. Voluntary contributions from parents towards the cost are welcomed.

5. Replacement of School Property

The replacement cost of lost or damaged items of school property may be charged to the pupils when this is a result of the pupil's behaviour.

6. Activities organised by Third Parties

While the school may pass information from third parties to parents it will not accept liability for these events.

7. The charges outlined in this policy, in exceptional circumstances, may be remitted in whole or in part at the discretion of the Head Teacher.

8. The school retains the right to make discretionary charges when deemed appropriate. These will be decided by the Head Teacher and will cover costs as a minimum requirement.

Appendix

The Education Reform Act 1988 distinguishes between visits which take place mainly during school hours and are referred to as "school visits" and those which take place mainly out of school time and are referred to as "optional extras". A "school visit" is one in which fifty per cent or more of its total duration, including travelling time, falls within the school day excluding lunch break. For "school visits" of more than one day there is an extended definition.

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